



Amadeus cytric online booking tool **User guide**

March 2020

Home Page

Welcome to the Amadeus cytric home page. This modern user interface comes with intuitive screen shots that will make your browsing and booking experience quick and easy.

The screenshot shows the Amadeus cytric home page. At the top is a navigation bar with the cytric logo, a hamburger menu, and links for 'My Trips', 'My Expense Statements', 'Administration of User Profiles', and a user profile for 'Alison Carpenter'. Below this is a secondary bar with 'Travel Arranger Dashboard(tm)', 'Travel Manager Dashboard(tm)', and 'Services'. The main content area features the CWT logo and a 'Selected travellers' section with a red circle '1' next to a card for 'Carpenter, Alison (Y...)' with a close button. Below the travellers list are three blue buttons with icons for flight, hotel, and car rental. A calendar for June 2020 is displayed, with a red circle on the 15th and another red circle on the 19th. A flight booking detail panel is open for the 15th, showing a KLM flight from LHR to AMS at 06:30 and 09:00 respectively. The panel includes the CWT logo, the date 'Mon, 15 Jun', the flight details, and the travel time '1hr. 30min., Direct'.

1. The numbering will give you access to help explain what each screen shot is and how it works
2. This shows you the calendar view of any trips already booked
3. Any existing bookings will show here

Travel Arranger

Travel Arranger

As a travel arranger, it is easy to book a trip for another traveller via access to the travel arranger dashboard.

1. Search for the traveller(s) for which you wish to make a reservation for in the search bar by typing their name
2. Select the traveller(s) and their name will appear at the top of the page
3. Calendar view will show all of your travellers' current trips
4. Start the booking procedure by clicking on the appropriate button
5. To return to your own reservation page click here

The screenshot shows the CWT Travel Arranger dashboard. At the top, there's a navigation bar with 'My Trips', 'My Expense Statements', 'Administration of User Profiles', and a user profile for 'Alison Carpenter'. Below this is a secondary bar with 'Personal Portal(tm)', 'Travel Manager Dashboard(tm)', and 'Services'. The main section is titled 'Selected travellers' and lists 'Carpenter, Alison (Y...)' with a 'demo_UK_specialist_ed' ID. Below the list are three buttons: a plane icon (labeled 4), a hotel icon, and a car icon. A search bar for travellers and a location dropdown (labeled 1) are present. Below these are filters for 'Show only favourite travellers', 'Travellers with:' (bookings, requests, only active bookings/requests), and a calendar view for June 2020. The calendar shows a grid of days from 1 to 22. On the left, a list of travellers is shown with checkboxes: 'Admin, Amadeus', 'Admin, CWT', 'Antoni, Krisztian', 'Armada, Monika', and 'Carpenter, Alison (Y...)' (labeled 2). The 'Carpenter, Alison' row has a plane icon on the 15th (labeled 3) and the 18th. The bottom of the calendar grid is highlighted with a red border.

Flight reservation

Flight reservation

CWT

Selected travellers

A

Carpenter, Alison (Y...)

demo_UK_specialist_ed

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Search for travellers

carpenter

Location

▼

☐ Show only favourite travellers

Travellers with:

☐ bookings

☐ requests

☐ only active bookings/requests

April 2020

May 2020

| | | | | | | | | | | | | | | | | | | | | | | |
|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| 20 | 21 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| MON | TUE | WED | THU | FRI | SAT | SUN | MON | TUE | WED | THU | FRI | SAT | SUN | MON | TUE | WED | THU | FRI | SAT | SUN | MON | TUE |
| | | | | | | | | | | | | | | | | | | | | | | |

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Carpenter, Alison (Y...)

demo_UK_specialist_ed

1. Select the button for air or air/train

Flight reservation

Amadeus cytric is recommended for single or round trips. For complex trips please contact your team of offline travel consultants.

The screenshot shows the CWT Cytric flight reservation interface. The top navigation bar includes the CWT logo, a hamburger menu, and links for 'My Trips', 'My Expense Statements', 'Administration of User Profiles', and a user profile for 'Alison Carpenter'. Below the navigation bar is a progress bar with five steps: 1 Start, 2 Select flights, 3 Select fare, 4 Complete booking, and 5 Confirmation. The main form area is divided into several sections. The first section contains three buttons: 'One Way', 'Round Trip' (selected), and 'Multi city'. The second section shows the origin 'Manchester (MAN) United Kingdom' and the destination 'Paris (PAR) France'. The third section has a checkbox for 'Only non-stop flights'. The fourth section contains two date and time pickers: 'Departure Date' (Tue, 12 May 2020, 08 : 00) and 'Return Date' (Fri, 15 May 2020, 18 : 00). The fifth section displays a list of events scheduled between two days before and two days after the arrival at the destination or nearby, including 'Foire de Paris International Trade Fair' and 'MUSICORA International Exhibition of Music'. The sixth section contains three input fields: 'Airlines' (with a dropdown arrow), 'Service Class' (set to 'Economy'), and 'Trip purpose' (set to 'External Meeting, Customer'). A large blue arrow button is located to the right of these fields. The interface is annotated with red numbered circles: 1 points to the progress bar, 2 to the 'Round Trip' button, 3 to the origin field, 4 to the 'Only non-stop flights' checkbox, 5 to the departure date field, 6 to the 'Hide' button, 7 to the 'Airlines' field, 8 to the 'Trip purpose' field, and 9 to the large blue arrow button.

1. Indicates where you are in the reservation process.
2. Click here to book one way only
3. Complete your search criteria – departure/arrival can be a city or an airport. Enter the dates and times of the trip
4. Click here to search for direct connections. Click direct if you want to see direct flights only
5. Recherche uniquement avec via pour les vols en correspondance.
6. If there are any special events on at your destination on the dates you are travelling you can view them here
7. Optional refinement of request
8. Depending on your company configuration you may be asked to add a reason for travel
9. Start the air search

Flight Reservation

The screenshot shows the CWT flight reservation interface. At the top, there's a navigation bar with 'My Trips', 'My Expense Statements', and 'Administration of User Profiles'. The user 'Alison Carpenter' is logged in. Below the navigation bar, the CWT logo is on the left, and a progress bar shows five steps: 1. Start, 2. Select flights, 3. Select fare, 4. Complete booking, and 5. Confirmation. The current step is '2. Select flights'. The flight details are for a round trip from Manchester to Paris. The departure date is Tuesday, 12 May, and the return date is Friday, 15 May. The flights are sorted by 'Earliest departure'. There are options to filter results. The results show three flight options: FlyBE, Virgin Atlantic, and Air France. Each option includes the airline logo, flight number, origin (Manchester, GB), departure time (06:15 MAN), nonstop status, total time (1h 35m), destination (Paris, FR), arrival time (08:50 CDG), and total trip price. A traffic light indicator shows green for in-policy and red for out-of-policy. The first two flights are in-policy (green), and the third is out-of-policy (red).

1. Indicates where you are in the booking process

2. Display tab for outward or return flights

3. Options for sorting results

4. Options to filter results

5. Traffic light shows green for in policy and red for out of policy

The results page will display the available flights. Company negotiated rates, CWT negotiated rates and low-cost airline rates are included in the offer.

1. Indicates where you are in the booking process
2. Display tab for outward or return flights
3. Options for sorting results
4. Options to filter results
5. Traffic light shows green for in policy and red for out of policy

Flight Reservation

The screenshot shows the CWT flight reservation interface. At the top, there's a navigation bar with 'My Trips', 'My Expense Statements', 'Administration of User Profiles', and a user profile 'Alison Carpenter'. Below this is a progress bar with steps: 1 Start, 2 Select flights, 3 Select fare, 4 Complete booking, 5 Confirmation. The current step is '2 Select flights'. The search criteria are 'Round trip Manchester ⇌ Paris'. The selected flight is 'Air France - 5023 (operated by FlyBE)' on May 12, departing Manchester at 06:15 and arriving Paris at 08:50. The return flight is on May 15. A dropdown menu is open, showing sorting options: 'Earliest departure' (selected), Latest departure, Earliest arrival, Latest arrival, Shortest travel time, Fewest stops, Most stops, Lowest fare, and Lowest CO₂ emissions. A filter bar is visible with 'Departure time' and 'Arrival time' sliders. The 'Airlines' section shows 'Air France' selected. At the bottom, there are two flight options with their respective prices: 'Air France - 5010' for £183.79 and 'Air France - 1168' for £151.79. Red circles with numbers 1 through 5 are placed on the interface to indicate specific actions: 1 points to the sorting dropdown, 2 points to the departure time slider, 3 points to the arrival time slider, 4 points to the airlines filter, and 5 points to the 'Apply filter' button.

1. Change the sort order of your search

2. Filter by departure time

3. Filter by arrival time

4. Filter by airline

5. Apply filter

It is possible to change the sort order or filter by airline, departure or arrival time

1. Change the sort order of your search
2. Filter by departure time
3. Filter by arrival time
4. Filter by airline
5. Apply filter

Flight Reservation

It is possible to see expanded information about the flight:


1. Click on the arrow to see more details about the flight such as duration, terminals, CO2 emissions etc.
2. The orange triangle means there are only a few seats remaining on the flight

The screenshot displays a flight reservation interface for a round trip from Manchester, GB to Paris, FR. The main flight details are for Air France - 5023 (operated by FlyBE), a nonstop flight with a total time of 1h 35m, departing at 06:15 MAN and arriving at 08:50 CDG. Below this, a section titled "You can combine your outbound flight with one of these return flights and select them both at the same time." lists three return flight options. The first option is Air France - 1168 (Airbus A320), a nonstop flight from Paris, FR to Manchester, GB, departing at 18:15 CDG and arriving at 18:40 MAN, with a total time of 1h 25m. This flight is highlighted with a red box around a green arrow icon. The second option is Air France - 5010 (operated by FlyBE), a nonstop flight from Paris, FR to Manchester, GB, departing at 16:50 CDG and arriving at 17:20 MAN, with a total time of 1h 30m. This flight is highlighted with a red box around an orange triangle icon. The third option is FlyBE - 3128, a nonstop flight from Paris, FR to Manchester, GB, departing at 16:50 CDG and arriving at 17:20 MAN, with a total time of 1h 30m. The interface also shows CO2 emissions, total trip prices, and a "Few seats remaining" warning for the first return flight.

| Flight | Origin | Destination | Class | Duration | CO2 Emissions | Total Trip Price (Economy) |
|---------------------------------------|-----------|----------------|---------|----------|--|----------------------------|
| Air France - 1168 (Airbus A320) | Paris, FR | Manchester, GB | Economy | 1h 25m | Economy/Premium Economy: 86kg, Business: 109kg | from £151.79 |
| Air France - 5010 (operated by FlyBE) | Paris, FR | Manchester, GB | Economy | 1h 30m | | from £183.79 |
| FlyBE - 3128 | Paris, FR | Manchester, GB | Economy | 1h 30m | | from £610.79 |

Flight Reservation


It is possible to see outward flights combinable with return flights:

 **AF** Air France - 5023
(operated by FlyBE)


Manchester, GB
06:15 MAN


Nonstop
Total time: 1h 35m

Paris, FR
08:50 CDG



You can combine your outbound flight with one of these return flights and select them both at the same time.



 **AF** Air France - 1168


 Paris, FR
18:15 CDG


Nonstop
Total time: 1h 25m

Manchester, GB
18:40 MAN

Total trip prices in
Economy
from **£151.79**



 **AF** Air France - 5010
(operated by FlyBE)


 Paris, FR
16:50 CDG


Nonstop
Total time: 1h 30m

Manchester, GB
17:20 MAN

Total trip prices in
Economy
from **£183.79**

 **flybe** FlyBE - 3128



 Paris, FR
16:50 CDG

Nonstop
Total time: 1h 30m

Manchester, GB
17:20 MAN

Instant purchase

Total trip prices in
Economy
from **£619.79**

Hide trip prices



Click on the double arrow to obtain return proposals that can be combined with the selected outbound flight.

Flight reservation



CWT cytric

My Trips | My Expense Statements | Administration of User Profiles | Alison Carpenter

1 Start | 2 Select flights | 3 Select fare | 4 Complete booking | 5 Confirmation

You are booking for: Carpenter, Alison (You)


Round trip Manchester ⇌ Paris

| | | | | |
|---|--------|----------------|--------------------|----------------|
|  Air France - 5023 (operated by FlyBE) | MAY 12 | Manchester, GB | Nonstop | Paris, FR |
| | | 06:15 MAN | Total time: 1h 35m | 08:50 CDG |
|  Air France - 1168 | MAY 15 | Paris, FR | Nonstop | Manchester, GB |
| | | 18:15 CDG | Total time: 1h 25m | 18:40 MAN |



Service class mix | Filter

Prices do not include any travel agency service fee that may apply or any payment fee that may apply to your form of payment.

Suggested fare

| | | | | | | |
|---|-------------------------|------------------------------------|---------------------|---------------|-------------------------------|----------------------|
| Service class ECONOMY | Change £60.00 | Refund +£62.79 / -£89.00 | Baggage X | LIGHT2 | Total price £151.79 | Number of tickets: 1 |
|  | | | | | | |

Other fares

| | | | | | | |
|---|-----------------------------|------------------------------------|---|-------------|-------------------------------|----------------------|
| Service class ECONOMY | Change Changeable | Refund +£276.79 / -£0.00 | Baggage 1 x  | FLEX | Total price £276.79 | Number of tickets: 1 |
|  | | | | | | |

The first amount is your refund in case of cancellation. The second amount is the amount you lose. In case refund amounts are not shown, click on the fare family name or fare basis to see the cancellation and refund rules.

Once the flights have been selected, you can easily compare the prices including:

1. Amount to modify and cancel the booking
2. Details on whether or not the fare includes baggage
3. Tariff type/name
4. Flight price and compliance
5. Select the arrow for the desired fare

Flight reservation


The screenshot shows the CWT flight reservation interface. At the top, there's a navigation bar with 'My Trips', 'My Expense Statements', 'Administration of User Profiles', and a user profile 'Alison Carpenter'. Below this, the CWT logo is on the left, and a progress bar shows five steps: 1 Start, 2 Select flights, 3 Select fare, 4 Complete booking (highlighted), and 5 Confirmation. A red circle with the number '3' is next to the 'Select fare' step. On the right, it says 'You are booking for: Carpenter, Alison (You)'. The main content area displays a round trip: Manchester, GB to Paris, FR on MAY 12 at 06:15 MAN (Air France - 5023, operated by FlyBE) and Paris, FR to Manchester, GB on MAY 15 at 18:15 CDG (Air France - T168). The total time for each leg is 1h 35m. Below the flight details, there's a section for 'Service class' (ECONOMY), 'Change' (£60.00), 'Refund' (+£62.79 / -£89.00), and 'Baggage' (X). The 'Total price' is £151.79, and the 'Number of tickets' is 1. A red circle with the number '1' is next to the total price. At the bottom, there are three buttons: 'Select seats' (£0.00), 'Add baggage' (£0.00), and 'Add ancillaries' (£0.00). A red circle with the number '2' is next to the 'Select seats' button. Below these buttons is a 'Trip Identification' field. At the very bottom, there's a 'Ticketing date' section showing 'Tue, 3 Mar 2020'.








1. Confirmation of the price for the flights you have reserved
2. Seat reservation (subject to availability depending on the time of fare)
3. Go back and re-choose flights by starting again or selecting flights





Scroll down the page

Flight reservation

 Carpenter, Alison




| | | |
|---|--|---|
|  Traveller data | Ms. Alison Carpenter, acarpen@carlsonwagonlit.com, France | ▼ |
|  Ticket | E-ticket, ID for electronic ticket: Use unstored Government Issued PID | ▼ |
|  Payment or guarantee | Test AX Card (AX), Payment Fee:£2.60 | ▼ |
|  Billing address | 6 TEST STREET, WINDSOR, SL1 2BC, United Kingdom | ▼ |
|  Frequent traveller number | No card used | ▼ |
|  Meal request | Standard Meal | ▼ |
|  Remarks | Add your own remarks | ▼ |

 Booker

 Alison Carpenter, acarpen@carlsonwagonlit.com

▼

Want to add another booking to your trip after this one?
Select the booking type here.



£154.39
[Details](#)

Complete Booking
Liability for payment


4.Traveller information



5.It may be necessary to enter additional values such as cost centres or any other information required by your company

6.It is possible to add another traffic type such as hotel, car rental, train, flight – click this before clicking complete booking

7.Click on Complete Booking to finalise the flight booking

Flight reservation





Confirmation for Alison Carpenter


Trip Purpose: External Meeting, Customer

Itinerary

**Tuesday, 12May2020 to Paris**

Alison Carpenter ()
AF 5023 Economy Class (Y), Airline Reference: M2PGSF
This flight will be operated by FlyBE
06:15 Manchester, GB (MAN), Manchester International (MAN), Terminal 3
08:50 Paris, FR (PAR), Charles de Gaulle Airport (CDG), Terminal 2E
Status: Confirmed
Baggage: Hand baggage and item 12kg
Ancillary Services: Snack, Beverage, Light Miles Accrual
Flight Duration: 1h 35min, Time Difference: +1, Miles: 370, CO2 Emissions: 87 kg
Booking Code: M2PGSF, Booking Date: 03MAR20

[Change Flight Booking](#) | [Cancel Flight Booking](#)

**Friday, 15May2020 to Manchester**

Alison Carpenter ()
AF 1168 Economy Class (Y), Airline Reference: M2PGSF
18:15 Paris, FR (PAR), Charles de Gaulle Airport (CDG), Terminal 2E
18:40 Manchester, GB (MAN), Manchester International (MAN), Terminal 3
Status: Confirmed
Baggage: 0piece(s)
Ancillary Services: No additional service booked.
Flight Duration: 1h 25min, Time Difference: -1, Miles: 370, CO2 Emissions: 87 kg
Booking Code: M2PGSF, Booking Date: 03MAR20

[Change Flight Booking](#) | [Cancel Flight Booking](#)

Payment Information


| Ticket # | Airline and Flight Number | Service Class | Fare |
|----------|---------------------------|---------------|--------|
| 1 | AF 5023 | Economy | LIGHT2 |
| | AF 1168 | Economy | LIGHT2 |

This fare does not include free baggage.
Changes allowed with 60.00 GBP payment and possible surcharges for higher booking classes. If cancelled, the refundable amount is 62.79 GBP.

| | | | |
|----------------------------|--------|---|---------------|
| Fare per traveller in GBP: | 151.79 | Fare for all travellers in GBP: | 151.79 |
| | | Credit Card Fee for Ticket 1 in GBP: | +2.60 |
| | | Total fare for all travellers for all Air segments in GBP: | 154.39 |
| | | Total Cost of the complete Trip in GBP: | 154.39 |

Additional Options
[Copy Booking](#) | [Printable View](#) | [Currency](#)

Forward additional Confirmation
eMail to:
acarpenter@carlsonwagonlit.
[Send](#)

Weather Forecast for Paris from 03MAR20 through 07MAR20
Next Day
Tuesday 03MAR20

36°F | 48°F

1. Reservation confirmation
2. Summary information on the reservation
3. Reservation confirmation number to be communicated to CWT or to the airline, if necessary

Hotel reservation

Hotel reservation

CWT

Selected travellers

A

Carpenter, Alison (Y...)

demo_UK_specialist_ed

X

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🚗

May 2020

| | | | | | | | | |
|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 |
| SAT | SUN | MON | TUE | WED | THU | FRI | SAT | SUN |
| | | | | | | | | |

June 2020


| | | | | | | | | | | | | | | | | | | | | | |
|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| MON | TUE | WED | THU | FRI | SAT | SUN | MON | TUE | WED | THU | FRI | SAT | SUN | MON | TUE | WED | THU | FRI | SAT | SUN | MON |
| | | | | | | | | | | | | | | | | | | | | | |

1. Select the hotel button

CWT

© 2020 CWT 17

Hotel reservation



1 Start

2 Select hotel

3 Select room

4 Complete this booking

5 Confirmation

You are booking for:
A Carpenter, Alison (You)

Select a destination or a hotel
Frankfurt (FRA) (Frankfurt/Main)
60311 - 65936, HE, Germany
or enter an address.


Occupancy
Single Double

Check-in and Check-out dates
Mon, 20 Apr 2020 – Fri, 24 Apr 2020
4 nights


Trip purpose
External Meeting, Supplier

→


Last booked hotels




★★★★★
Fleming's Selection Hotel Frankfurt-City
Frankfurt/Main, Eschenheimer Tor 2, 60313, HE, Germany



★★★★★
Lindner Hotel Düsseldorf Airport
Düsseldorf, Unterrather Strasse 108, 40468, NW, Germany



AC Hotel Coslada Aeropuerto
Madrid, C/ Rejas, 28022, MA, Spain



★★★★★
Grand Hôtel Dechampaigne
Paris, 17 Rue Jean Lantier, 75001, France

1. Enter the destination of the city or address where you need the hotel to be.
2. Or click one of the last booked hotels
3. Enter the arrival and departure dates, these will be pre-populated if you are adding to an existing reservation but can be changed.
4. Select the room type
5. Enter a travel reason (depending on your company configuration – this may not appear)
6. Click the arrow to continue

Hotel reservation

CWT

1 Start 2 Select hotel 3 Select room 4 Complete this booking 5 Confirmation

You are booking for:
A Carpenter, Alison (You)

Single room at Frankfurt/Main for 4 nights, Mon, 20. APR - Fri, 24. APR

1 323 of 323 hotels according to your criteria. Showing hotels from category "Preferred Hotels", Filtered within: 10 mi, having any stars 2

Select group
Preferred Hotels (2)

Sorted by
Preferred chain (A to Z) then by distance 3

InterContinental Frankfurt
Intercontinental (Intercontinental Group)
Wilhelm-Leuschner-Str. 43, 60329 Frankfurt/Main, HE, Germany
Distance: 0.8 mi
£161.69
Breakfast: not included
CWT Client Hotel Platform, Amadeus

Radisson Blu Hotel Frankfurt
Radisson Hotels
Franklinstr. 65, 60486 Frankfurt/Main, HE, Germany
Distance: 2.3 mi
£155.73
Breakfast: not included
CWT Client Hotel Platform, Amadeus

The results will be displayed according to the rules of your company's travel policy. In this example, preferred hotels are appearing as a default.

1. View of hotels on a map (click here)
2. Shows you the results and how they are filtered
3. Sort by price, distance, hotel name, hotel chain and preference
4. Travel policy compliance indicator – green for in policy, red for out of policy
5. Indicator showing whether it is a company or CWT negotiated rate

Hotel reservation

4 323 of 323 hotels according to your criteria. Showing hotels from category "Hotels", Filtered within: 10 mi, having any stars

MAP VIEW

1. Select your hotel from the list
2. Click here to book the hotel on the map
3. List of hotels marked on the map
4. Click here to return to list view
5. Travel policy compliance indicators
6. RoomIt by CWT indicator

Hotel Zentrum an der Hauptwache £70.11

Moxy Frankfurt City Center £113.04

Jumeirah Frankfurt £231.54

City Centre Hotel NEUE KRÄME am Römer £65.16

Residence Inn Frankfurt City Center £101.52

Hilton Frankfurt £180.15

Willy Hotel Frankfurt £44.36

EXPO Hotel Frankfurt £71.66

The Suite Hotel Garden £108.09

Legend: Hotel, Neutral, In policy, Out of policy, On Request

Hotel reservation

CWT

1 Start 2 Select hotel 3 Select room 4 Complete this booking 5 Confirmation

You are booking for: Carpenter, Alison (You)

Single room at Frankfurt/Main for 4 nights, Mon, 20. APR - Fri, 24. APR

3 of 323 hotels according to your criteria. Showing hotels from ca. 10 stars

Preferred Hotels (2)
Low Budget Hotels (19)
✓ Hotels (255)
Too Expensive Hotels (1)
Sold-Out Hotels (47)

Filter results

Search radius: 10 mi (323)

1 Any (267) 2 ★ (134) 3 ★★ (15)

☐ In Policy hotels ☐ Hotels on request
☐ Out of Policy hotels ☐ Low Budget Hotels
☐ Neutral hotels ☐ Corporate Hotels

Hotel facilities:

Hotel chains:

Hotel which name includes:

Cancel Apply

Hotel Zentrum an der Hauptwache
Rossmarkt 7, 60311 Frankfurt/Main, HE, Germany
Distance: 0.1 mi
£70.11
Breakfast: not included
Amadeus

City Center
8, 60313 Frankfurt, Germany.
£113.04
Breakfast: see rate
Amadeus

RoomIt
by CWT
2, 60313 Frankfurt/Main, HE, Germany
£231.54
Breakfast: not included
CWT Client Hotel Platform, Amadeus

CORP The lowest available company rate without breakfast is £266.82.

LIST VIEW


Several types of filters are available to improve the search for a hotel, services included or type of hotel

1. Change the sort order of the list view here
2. Change the type of hotel here – to see sold out properties, non-preferred hotels, budget hotels etc.
3. Additional filters to search by service type or hotel name


Hotel reservation




CWT



1 Start 2 Select hotel 3 Select room 4 Complete this booking 5 Confirmation


You are booking for:  Carpenter, Allison (You)



Single room at Jumeirah Frankfurt for 4 nights, Mon, 20. APR - Fri, 24. APR


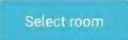
 **Jumeirah Frankfurt**
Jumeirah
Thurn-Und-Taxis-Platz 2, 60313 Frankfurt/Main, HE, Germany
Distance: 0.1 mi


  



 


This is Your BestBuy 


CWT
Refundable Deluxe Room
 

 **£960.57**
Average price per night: £240.14


CWT
Refundable Deluxe Room


 **£1,021.99**
Average price per night: £255.50


CWT
Refundable Deluxe Room


 **£1,027.58**
Average price per night: £256.89

Once the hotel is selected you will automatically see the photographs loaded by that property

1. These symbols show you the services at this hotel
2. The rates are displayed in accordance with your company policy
3. Content type indicator – e.g. Booking.com, Expedia. If none then this is coming from the CWT Global Distribution system.
4. These symbols indicate whether breakfast is included and how many people per room the rate includes

Hotel reservation

This is Your Best Buy

CWT

Refundable Deluxe Room

1

Single room:

In Policy

Breakfast:

not included

Max occupancy:

1

3

Expedia

£960.57

Average price per night: £240.14

1

2

Select room

Hotel rate information

Total Rate without taxes and fees:

£897.72

The total amount is:

£960.57

The average rate per day is:

4

£240.14

5

Detailed Hotel Room and Rate Description

Room Description:

Deluxe Room

Rate Classification:

Expedia - loyalty benefits will not apply to this rate(s)

Meal Info:

Breakfast is not included

Rate Amount Total:

1125.91 EUR, Tax Recovery Charges and Service Fees. The Total Amount for this booking 1125.91 EUR includes Tax Recovery charges and Service Fees.

Tax Info:

Inclusive: 73.67 EUR Tax is included in total amount. Exclusive: 8.00 EUR Mandatory Tax

Check-in & Checkout Time:

The hotel allows check-ins from 3:00 PM. Check-ins will be stopped by 3:00 PM. Guests must check out by 12:00 PM. Extra-person charges may apply and vary depending on property policy. Government-issued photo identification and a credit card, debit card, or cash deposit are required at check-in for incidental charges. Special requests are subject to availability upon check-in and may incur additional charges. Special requests cannot be guaranteed. Mandatory: You'll be asked to pay the following charges at the property: A tax is imposed by the city: EUR 2.00 per person, per night We have included all charges provided to us by the property. However, charges can vary, for example, based on length of stay or the room you book. Optional: The following fees and deposits are charged by the property at time of service, check-in, or check-out. Fee for buffet breakfast: EUR 38 per person (approximately) Airport shuttle fee: EUR 145 per vehicle (one-way) Self parking fee: EUR 32 per night Pet fee: EUR 25 per pet, per night Rollaway bed fee: EUR 60 per night The above list may not be comprehensive. Fees and deposits may not include tax and are subject to change. Know before you go: This property offers transfers from the airport (surcharges may apply). Guests must contact the property with arrival details before travel, using the contact information on the booking confirmation. Only registered guests are allowed in the guestrooms. The property has connecting/adjoining rooms, which are subject to availability and can be requested by contacting the property using the number on the booking confirmation. Parking height restrictions apply.

Cost-Free Cancellation:

Cancellation possible until 20APR20 16:00 (local time)

Cancellation Policy:

Cancellations or changes made between 04:00 PM on Apr 20, 2020 and 05:00 PM on Apr 20, 2020 are subject to 90% penalty.

Cost-Free Cancellation:

Cancellation possible until 20APR20 16:00 (local time)

Cancellation Deadline:

2020-04-20 16:00

Credit Cards accepted for Guarantee:

AmericanExpress, Diners Club International, Maestro, MasterCard, Visa, Visa Electron

DETAILS:

1. The total price
2. Select the room
3. Breakfast information
4. Details on the proposed price, including any rate fluctuations per night
5. Additional information on the services included in the proposal and the cancellation policy

Hotel reservation

CWT

1 Start

2 Select hotel

3 Select room

4 Complete this booking

5 Confirmation

You are booking for:
Carpenter, Alison (You)

Jumeirah

★★★★★

Jumeirah Frankfurt

Jumeirah

Thum-Und-Taxis-Platz 2, 60318
Frankfurt/Main, HE, Germany

Check-in

Mon, 20. APR

Check-out

Fri, 24. APR

Nights

4

1

£960.57

Hotel and room information

Trip Identification

Carpenter, Alison

Traveller data

Ms. Alison Carpenter, acarpenter@carlsonwagonlit.com, France

Payment or guarantee

Test AX Card (AX)

Billing address

6 TEST STREET, WINDSOR, SL1 2BC, United Kingdom

Frequent traveller number

Hotel chain, No card used

Airline programme, No card used

Remarks

Add your own remarks

Booker

Alison Carpenter, acarpenter@carlsonwagonlit.com

Cancellation policy: Before 20APR20 16:00 (Local time) can be cancelled without penalty

Want to add another booking to your trip after this one?
Select the booking type here.

£960.57

Total price

Complete Booking

Update for payment

Hotel Confirmation:

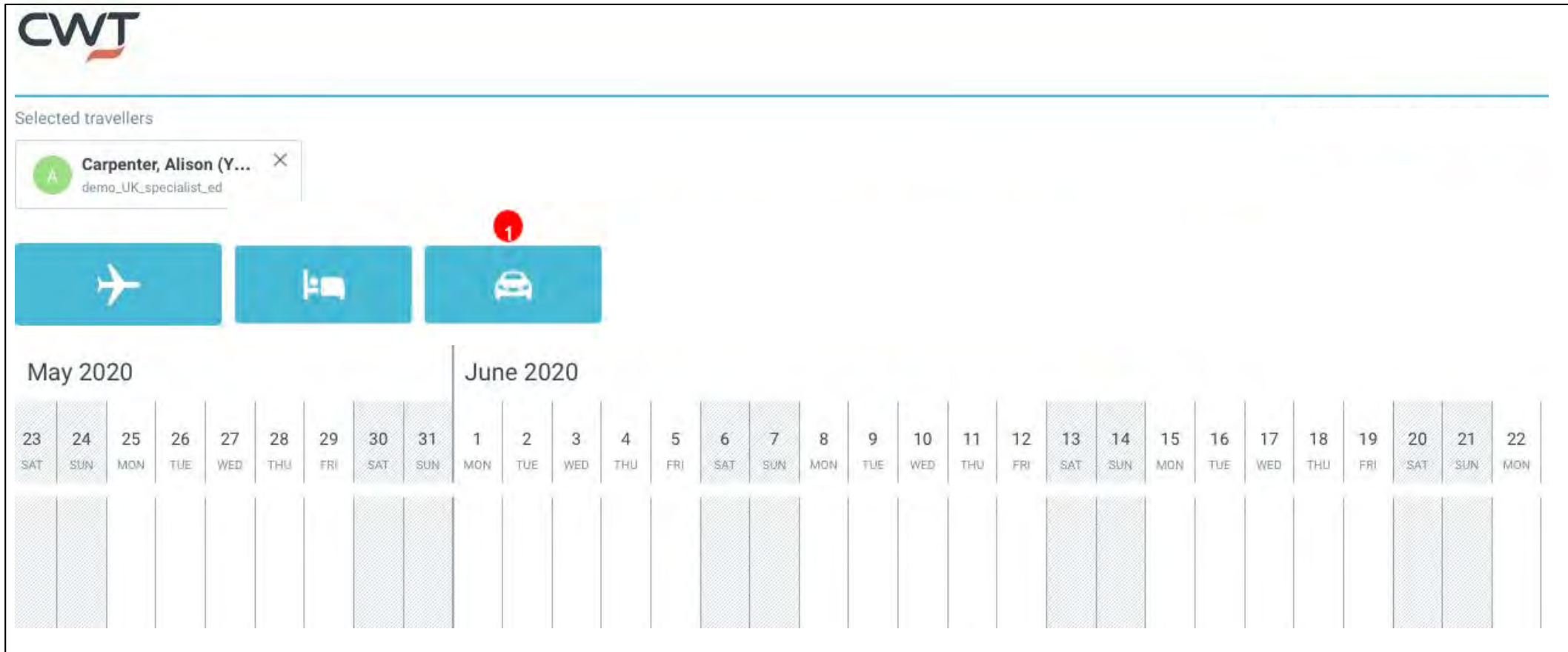
1. Total price
2. Add other services
3. Complete booking

CWT

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Car rental reservation



Car rental reservation






The screenshot shows the CWT booking interface. At the top left is the CWT logo. Below it, a section titled "Selected travellers" contains a card for "Carpenter, Alison (Y...)" with a green profile icon and a close button. Below the travellers section are three blue buttons: a flight icon, a hotel icon, and a car icon. The car icon button is highlighted with a red circle containing the number "1". Below these buttons is a calendar view for May and June 2020. The calendar shows dates from May 23 to June 22, with days of the week listed below each date. Some dates are highlighted in grey, indicating availability or selection.

CWT

Selected travellers

 **Carpenter, Alison (Y...** 
demo_UK_specialist_ed

May 2020 **June 2020**

| 23 | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 31 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 |
|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| SAT | SUN | MON | TUE | WED | THU | FRI | SAT | SUN | MON | TUE | WED | THU | FRI | SAT | SUN | MON | TUE | WED | THU | FRI | SAT | SUN | MON | TUE | WED | THU | FRI | SAT | SUN | MON |
| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

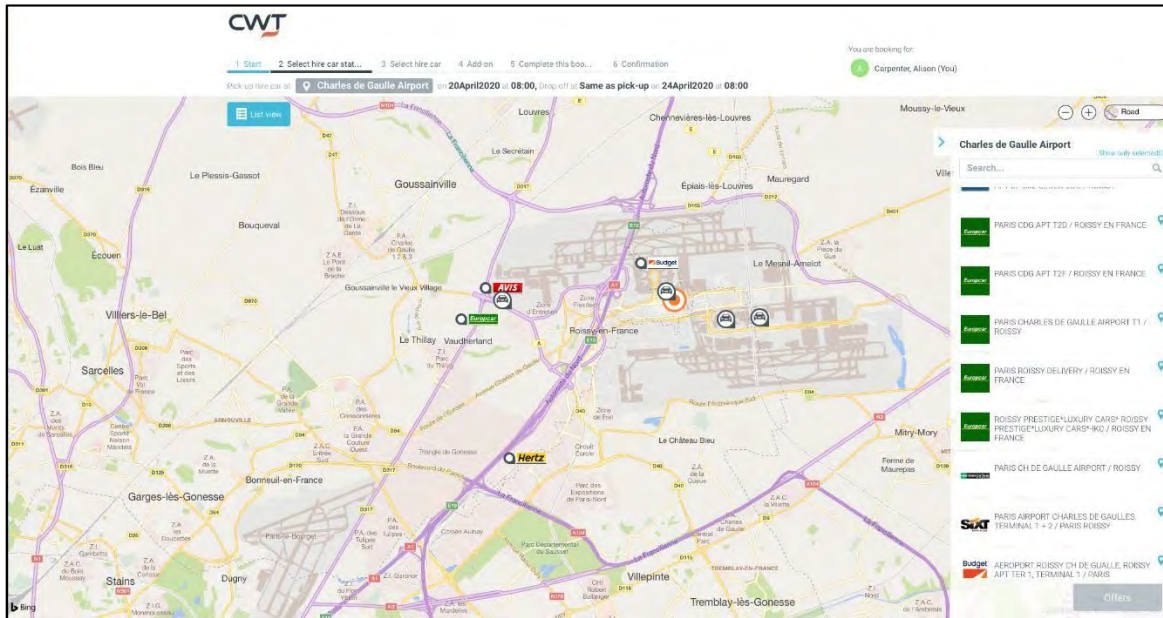
1. Select the car rental button

Car rental reservation

The screenshot shows the CWT car rental reservation interface. At the top left is the CWT logo. Below it is a progress bar with six steps: 1 Start, 2 Select hire car stat..., 3 Select hire car, 4 Add-on, 5 Complete this boo..., and 6 Confirmation. Step 1 is currently active. In the top right corner, it says 'You are booking for:' followed by a green circle with the letter 'A' and the name 'Carpenter, Alison (You)'. The main form area contains four fields with red numbered callouts: 1. 'Pick-up' location: 'Charles de Gaulle Airport (CDG)' with address '95700, France', a French flag icon, and a location pin icon. Below it is the text 'or enter an address.'. 2. 'Drop-off' location: 'Same as pick-up' with a close icon and a location pin icon. Below it is the text 'or enter an address.'. 3. 'Pick-up and drop-off dates': 'Mon, 20 Apr 2020 08:00 - Fri, 24 Apr 2020 08:00' with a clock icon and the text '4 days'. 4. 'Trip purpose': 'External Meeting, Customer' with a dropdown arrow and a blue arrow button. A red circle with the number 4 is next to the blue arrow button.

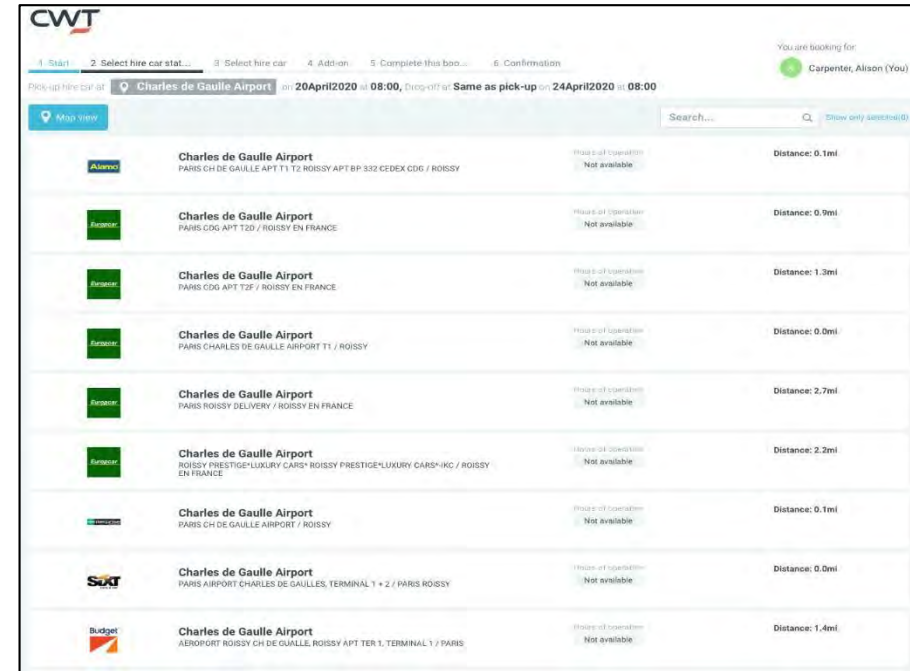
1. Enter the pick-up location from an airport / city or enter an address. These will default if you already have booked another service but you can overwrite them.
2. Enter the drop-off location from an airport / city or enter an address. If the same place as pick-up you do not need to fill anything in.
3. Enter the dates and times of the car rental.
4. Click the arrow to continue

Car rental reservation



MAP VIEW

1. Select the rental agency that you want to use
2. Click on search to get the offers



LIST VIEW

1. Select the rental agency
2. Click on search to get the offers

Car rental reservation

The screenshot displays the CWT car rental reservation interface. At the top, the CWT logo is on the left, and a progress bar shows six steps: 1 Start, 2 Select hire car status, 3 Select hire car, 4 Add-on, 5 Complete this booking, and 6 Confirmation. Below the progress bar, the search criteria are displayed: "24 hire cars found at Charles de Gaulle Airport on 20April2020 at 08:00, drop-off at Same as pick-up on 24April2020 at 08:00". On the right, it says "You are booking for: A Carpenter, Alison (You)".

The main results area shows a list of four car options, each with a car image, category name, mileage included, unlimited status, and a "Select hire car" button. The options are:

- Mini**: Mileage included (MCMR), Unlimited, £155.99. (Annotated with red circle 1 on the car image and red circle 2 on the "Sorted by" dropdown.)
- Economy**: Mileage included (EBMR), Unlimited, £161.19. (Annotated with red circle 4 on the car image and red circle 5 on the "Select hire car" button.)
- Economy 4-5 Door**: Mileage included (EDMR), Unlimited, £188.89.
- Compact 4-5 Door**: Mileage included (CDMR), Unlimited, £190.78.

Each car option also displays icons for passengers (4), luggage (2), and a "Select hire car" button. The "Amadeus" logo is visible at the bottom right of each car option.

The display of results will appear in accordance with your company's travel policy

1. Results filtered by vehicle rental companies, category of car and special equipment
2. Display by price
3. Price display and compliance
4. See more rental information
5. Select chosen rate

Car rental reservation

Several filters are available to refine the selection based on the initial request:

1. Filter by car company, special request, car category
2. Filter by in policy
3. Sort order
4. Travel policy compliance and rate selection

Filter results

Car hire companies (max 5)

☐ Unlimited km/mls included

Car category (max 5)

Special equipment (max 5)

CWT

1 Start 2 Select hire car stat... 3 Select hire car 4 Add-on 5 Complete this boo... 6 Confirmation

You are booking for: **A** Carpenter, Alison (You)

24 hire cars found at **Charles de Gaulle Airport** on **20April2020** at **08:00**, drop-off at **Same as pick-up** on **24April2020** at **08:00**





24 cars

1


2

3

4

| | | | | | |
|--|--|-----------------------|----------------|--|---------|
|  | Mini Mileage included Unlimited (MCMR) | 4 people, 2 suitcases | £155.99 | <input type="button" value="Select hire car"/> | Amadeus |
|  | Economy Mileage included Unlimited (EBMR) | 4 people, 1 suitcase | £161.19 | <input type="button" value="Select hire car"/> | Amadeus |
|  | Economy 4-5 Door Mileage included Unlimited (EDMR) | 5 people, 1 suitcase | £188.89 | <input type="button" value="Select hire car"/> | Amadeus |
|  | Compact 4-5 Door Mileage included Unlimited (CDMR) | 5 people, 2 suitcases | £190.78 | <input type="button" value="Select hire car"/> | Amadeus |

Car rental reservation



1 Start


2 Select hire car stat...

3 Select hire car



4 Add-on

5 Complete this boo...

6 Confirmation


You are booking for:
 Carpenter, Alison (You)


Pick-up hire car at **Charles de Gaulle Airport** on **20April2020** at **08:00**, drop-off at **Same as pick-up** on **24April2020** at **08:00**





Compact 4-5 Door

Mileage included **Unlimited**
(CDMR)









 £190.78

Stations


Pick-up


Charles de Gaulle Airport,
PARIS CH DE GAULLE AIRPORT / ROISSY
 Distance: 0.1mi

Drop-off


Charles de Gaulle Airport,
PARIS CH DE GAULLE AIRPORT / ROISSY
 Distance: 0.1mi


Add special equipment




 **Snow tyres**


Subject to availability




 **Snow chains**


Subject to availability




 **Navigation System**

Subject to availability




 **Luggage Rack / Roof Rack**

Subject to availability




Please note: Selecting additional special equipment may cause impose additional fees.




Finalise the reservation:

1. Details of selected service
2. Optional special equipment (not guaranteed, subject to availability)



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Car rental reservation




1

1 Start 2 Select hire car stat... 3 Select hire car 4 Add-on 5 Complete this boo... 6 Confirmation

You are booking for:
Carpenter, Alison (You)


Enterprise



Compact 4-5 Door
Mileage included Unlimited
(CDMR)

Pick-up
20April2020 at 08:00
PARIS CH DE GAULLE AIRPORT /
ROISSY

Drop-off
24April2020 at 08:00
Same as pick-up station



£190.78

Car and fare info

Trip identification approved

Arrival information

Please enter airline code and flight number here, so that the system can notify the hire car provider.

Carpenter, Alison

Traveller data

Ms. Alison Carpenter, acarpenter@carlsonwagonlit.com, France

Payment or guarantee

Test AX Card (AX)

Billing address

6 TEST STREET, WINDSOR, SL1 2BC, United Kingdom

Frequent traveller number

Enterprise, Please provide information

Airline programme, No card used




Remarks

Add your own remarks

Booker

Alison Carpenter, acarpenter@carlsonwagonlit.com

Want to add another booking to your trip after this one?
Select the booking type here.



2

3

£190.78
Total price

Complete Booking
Go to payment

1. Confirmation of car rental reservation
2. Add flight, hotel etc.
3. Complete booking

CWT