

Hotel Booking Tips for Travelers

Do you think you can find a better hotel outside of our travel program? Think again! Our travel management company, CWT, now offers accommodations at even more properties in more cities around the world.

Easily find the room you need without shopping around elsewhere online. Hotels from Expedia and Booking.com are already part of our hotel program, so why waste your time searching for the exact same hotel at the same price?

Here's a guide to help you book the right room for you within our travel program.

Company preferred is number one

Our company works directly with hotels to secure preferred rates in key cities.

When we have corporate agreements, these properties will show up first on our online tools and apps noted as Company Preferred. This should be your first choice.

However, sometimes these hotels are sold out or exceed our hotel allowance (maximum price cap in a city). In that case, you will need to book an alternative choice.

Rates fluctuate with amenities

Amenities, like WiFi and breakfast, can affect hotel rates. However rates with amenities can also offer more value and actually cost you less.

Check the amenities and book a rate that meets your needs while falling with our corporate travel policy caps.

If you are only traveling overnight or will be at conference or meeting where meals are provided, you may not need any extras.

MINNEAPOLIS, MN
Thu, Nov 8 - Fri, Nov 9 [Edit](#)

Recommended hotels for you

- Hotel Suites Downtown Minneapolis** ★★★★★
Downtown West
✓ Colleague Favorite
👍 **Company Preferred**
\$138
PER NIGHT
- West End Hotel MSP** ★★★
✓ Colleague Favorite
👍 **Company Preferred**
\$92
PER NIGHT
- Hotel Inn and Suites Downtown** ★★★
Downtown West
✓ Colleague Favorite
👍 **Company Preferred**
\$169
PER NIGHT
- Suites Hotel MSP West** ★★★★★

King room **\$299**
Refundable PER NIGHT

REFUNDABLE BREAKFAST INCLUDED

[Hide room details](#) ^

INTERNET ROOM SERVICE AC ACCESSIBLE FACILITIES

Breakfast Breakfast included.

Non-refundable vs. refundable

A small percentage of rates are non-refundable.

Rates are displayed lowest to highest so non-refundable rates may often appear toward the top of your search results.

To do:

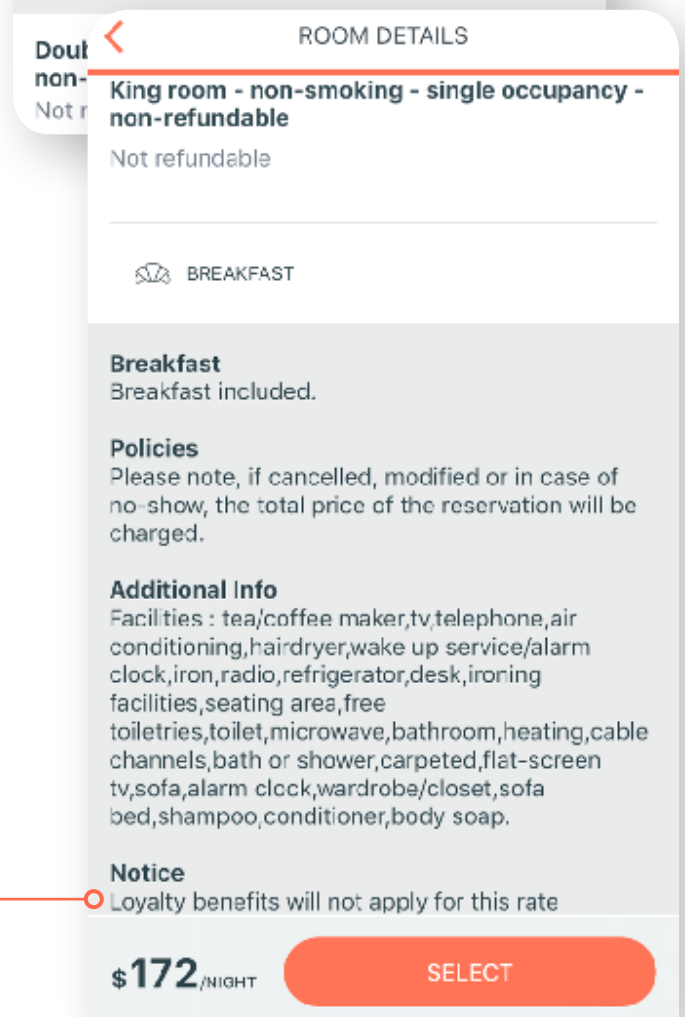
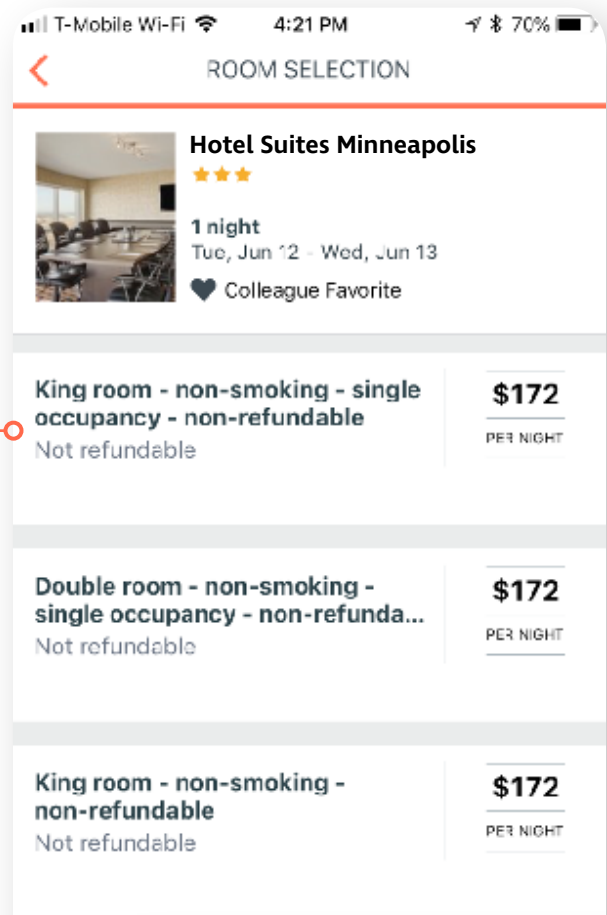
- Check the rate description before booking to determine if it is refundable.
- Know when to book a non-refundable rate. These rates can be up to 20% lower than refundable rates. If you are traveling within a few days or are attending a conference that will not change, a lower non-refundable rate may work for you.
- If travel may change or is several weeks away, a refundable rate may be a better choice.

Sometimes low rates do not include loyalty points

Before booking, you can verify if a rate offers loyalty points in the room details.

A notice appears above the room rate.

While we know loyalty benefits are important to travelers, do not book a room that exceeds our company allowance simply to earn points.




Any trip booked through our travel program will be serviced by CWT

Booking.com and Expedia Affiliate Network provide accommodations through our corporate travel program with Carlson Wagonlit Travel.

You may see those names appear on your hotel confirmation.

Contact a CWT travel counselor to change or cancel your reservation. Please do not contact Booking.com or Expedia.

Mon 25 June, 2018 Confirmation QF0M8NN

 Hotel Suites Downtown LOCATION 123 Downtown Drive City, State, Country Zip	CONTACT Tel. +30 210 8894500 Fax +30 210 8238420
---	--

Booking status	Confirmed	Night(s)	3
Departure date	Thu 28 Jun 18	Room rate	25 Jun EUR 175.00
Room type	Q1K		26 Jun EUR 175.00
Rate description	CARLSON WAGONLIT TVL Free Wireless Internet access 1 KING BED-NON-SMOKING- STANDARD GUEST ROOM	Taxes & fees	27 Jun EUR 190.00
		Total amount	EUR 12.00
			EUR 552.00

BOOKED BY CWT ON
BOOKING.COM - REF
1487304230 PLEASE CALL CWT
FOR ANY MODIFICATIONS
TO THIS BOOKING BEFORE
OR DURING YOUR STAY
LOYALTY BENEFITS ARE NOT
APPLICABLE TO THIS RATE

Guaranteed	YES
Rate code	CWT (CWT)
Cancellation policy	CANCEL ON 25Jun2018 BY 18:00 LT TO AVOID A CH ARGE OF 175.00EUR.

Thank you in advance for booking within our travel program. By doing so, you are putting your safety first and saving our company money in the long-run.