Step 1: Choose your registration path.

Desktop

Mobile
Step 2: Click on the image that most closely matches your screen.

**Sign Up.**
Click Sign Up to create a new myCWT account, before logging in the first time.

**Create your account.**
Enter your work email address.

**Click Continue**
To be directed to the new website myCWT.

Upgraded Website Now Available
Carlson Wagonlit Travel's new and improved company travel site is now available. To access, please click on the button below. For security reasons, you will be asked to register your CWT Account credentials again.
Step 3: Enter your work email and click Next.

Step 4: Check your email, and click Activate Account.

- If your email states you have multiple accounts, click here.
Step 5: Enter your username (work email) and create a password.

Step 6: Review Traveler Notice and click continue or Review Data Protection Statement and agree.
Step 3: Check your email and click Activate Account.

- If your email states you have multiple accounts, click here.

Step 4: Enter your username (work email) and create a password.

Click to chat for help while registering.
Step 5: Review Traveler Notice and click continue or Review Data Protection Statement and agree.

Click to chat for help while registering.
Step 3: Check your email.

Step 4: Check your work email, and click Activate Account.

- If your email states you have multiple accounts, click here.
Step 5: Enter your username (work email) and create a password.

Step 6: Review Traveler Notice and click continue or Review Data Protection Statement and agree.

Click to chat for help while registering.
Multiple accounts registration

Step 1: Click Show Accounts.

Step 2: Select the account you want to register.
Step 3: Check email and click Activate Account.

Step 4: Enter a unique username and create a password.

➢ Note: Your work email address can only be the username for one account. Create a unique username (it doesn't have to be in email format) for all other accounts.
Step 5: Review Traveler Notice and click continue or Review Data Protection Statement and agree.
Congratulations, your registration is complete.
Don’t forget to bookmark myCWT after you’ve logged in and are on the homepage.
Step 2: Get started. First, make sure your app is up to date.

Update your app, if needed. Access the app store to download the newest version of CWT To Go.

Update required
We recently made some major changes behind the scenes to make CWT To Go even better. Please update your app now to continue using it.

Registration required, click Get Started.
Note: The popup will not appear if you are on a trip. It will appear the next time the app is opened.

Registration required
We recently made some major changes behind the scenes to make CWT To Go even better. As part of these changes, you will need to register again to your travel account. It shouldn't take more than a minute.
Step 3: Enter your work email.

Step 4: Check your email and click Activate Account.

If you have multiple accounts associated to your email address, you will need to contact the support team.
Step 5: Create a password.

- Create a password
  - Must be 8-32 characters long
  - Must have one special character
  - Must be different from your username
  - Must be different from 5 previous passwords

Password

DONE

Step 6: Set your home city.

- Set your home city
  - Search city

NEXT

Step 7: Registration is complete.